

DRAFT

Minutes of the meeting of the
Runnymede JOINT COMMITTEE
held at 7.00 pm on 18 July 2018
at The Council Chamber, Civic Centre, Station Road, Addlestone KT15 2AH.

Surrey County Council Members:

- * Mrs Mary Angell (Chairman)
- * Mr Mel Few
- * Mr John Furey
- * Miss Marisa Heath
- * Mrs Yvonna Lay
- * Mr Mark Nuti

Borough / District Members:

- * Cllr Alan Alderson
- * Cllr Jim Broadhead
- * Cllr David Parr
- * Cllr Nick Prescott
- * Cllr Peter Taylor
- * Cllr Peter Waddell (Vice-Chairman)

* In attendance

Open Forum

Questions and responses from the informal open forum session are attached as an Annex to the minutes.

1/18 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Mrs Yvonna Lay.

2/18 MINUTES FROM PREVIOUS MEETING [Item 2]

The minutes of the meeting held on 19 February 2018 were approved as a correct record.

3/18 DECLARATIONS OF INTEREST [Item 3]

No declarations of interest were received.

**4/18 DEVELOPING A VISION FOR SURREY IN 2030 (FOR INFORMATION)
[Item 4]**

The Chairman welcomed the Leader of Surrey County Council to the committee and invited him to address the meeting on the topic of Developing a Vision for Surrey in 2030.

The Leader spoke about the shift in approach that was needed to enable the County, Boroughs and Districts to work together successfully and deliver services to residents at a time when the County Council was being asked to make very substantial financial savings. He emphasised the need to understand better what the wishes and requirements of the residents were, to listen to them more, and to appreciate that the best organisation to deliver a particular service may not be the County.

The Leader recognised the importance of the volunteer sector and the contribution it makes to delivering services. It was important, too, to plan for the future – for example, in 2030 it is estimated that there will be 82,500 people aged over 65 living on their own in Surrey.

Finally, the Leader noted the need for mutual respect between members and officers. An effective and productive relationship would enable the right decisions to be taken and successfully implemented.

A number of questions and statements were taken from members and residents. These covered traffic and policing, mineral extraction, flooding, Heathrow's third runway, the Green Belt and funding. The Leader would be covering a number of these subjects in planned meetings with the MP for Runnymede and Weybridge in the near future. He highlighted the recent appointment of the Executive Director for Economy, Growth & Commercial, who would be working on generating positive financial improvements at County level.

The Police and Crime Commissioner for Surrey responded to questions on policing. He stressed the need for members of the public to report incidents in order to ensure a police response and stated that the 'Drive SMART' partnership with Surrey County Council was being reinvigorated.

The Chairman thanked both the Leader and the PCC for Surrey, and encouraged committee members and residents to share their comments on the County's website and to engage in the consultation seeking views on what the Vision for Surrey should include.

5/18 PETITIONS AND PETITION RESPONSES [Item 5]

No petitions were submitted.

6/18 WRITTEN MEMBER QUESTIONS [Item 6]

A question had been received from Cllr Warner in her role as Chair of the Environment and Sustainability Committee on behalf of the Ward members for Woodham and New Haw, concerning parking restrictions around the Grange and New Haw schools in The Avenue and Manor Drive.

A response had been sent to Cllr Warner and she indicated that she would submit a supplementary question in writing.

7/18 WRITTEN PUBLIC QUESTIONS [Item 7]

No written public questions were submitted.

8/18 DECISION TRACKER (FOR DECISION) [Item 8]

Declarations of Interest: None

Officers attending: Gregory Yeoman, Partnership Committee Officer

Petitions, Public Questions, Statements: None.

Member Discussion – key points:

The decision tracker was reviewed by the committee and the updates were noted.

9/18 EARLY HELP PRIORITIES FOR RUNNYMEDE (EXECUTIVE FUNCTION - FOR DECISION) [Item 9]

Declarations of Interest: None

Officers attending: Tim Kitchen, Service Manager (Runnymede), Surrey Family Services

Petitions, Public Questions, Statements: None.

Member Discussion – key points:

The Service Manager (Runnymede) presented his report. There was a discussion about the list of priorities that had been included and whether they were all genuinely achievable. In particular, it was suggested that Priority 1 should include a reference to mental health services for children and young people and CAMHS, and it was felt that in relation to Priority 5 more contraception services and access to sexual health advice were needed. It was explained that the borough's Local Family Partnerships focussed to a greater or lesser degree on whichever of the six priorities were most appropriate in their area.

The Service Manager stated that a new sexual health clinic would be running in a local youth centre every other week in addition to a more general weekly drop-in that will offer early intervention advice and parenting support on mental health issues. Work is also being done with schools through the TaMHS scheme, which provides mental health support for teachers and trainers, and with educational psychologists. The Early Help group was working with GPs to ensure they are aware of the Local Family Partnerships, and the need to make information on help with alcohol and drug dependency more readily available to the public was highlighted.

The Service Manager concluded that the Advisory Board was making good progress and was actively engaged with officers from the Borough. He was happy to be invited back to present an update at a future meeting.

The Chairman drew members' attention to the consultation on Children's Centres that will be open in September and encouraged everyone to participate.

Resolved:

The Runnymede Joint Committee agreed to:

(i) Provide feedback on the latest Early Help developments in Runnymede, including proposed Early Help priorities for the work including re-commissioning and the location of Local Family Partnerships.

(ii) Endorse the Joint Committee representatives to the local Early Help Advisory Board, for the remainder of 2017/18 and 2018/19

**10/18 HIGHWAYS UPDATE (EXECUTIVE FUNCTION - FOR INFORMATION)
[Item 10]**

Declarations of Interest: None

Officers attending: Andrew Milne, Area Highway Manager

Petitions, Public Questions, Statements: None.

Member Discussion – key points:

The Area Highways Manager began by drawing members' attention to the display outlining plans to introduce LED streetlighting across Surrey and invited comments.

Moving on to the main Highways report, an update was given on the work at Runnymede roundabout and a discussion was had on the rationale behind the timing of patching works on the highways. The filling in of potholes depends on a combination of their size and the resources available that allow staff and contractors to meet financial and contractual constraints.

Resolved:

The Joint Committee (Runnymede):

- (i) Noted the progress with schemes and revenue funded works for the 2018/19 financial year.
- (ii) Noted the budgetary position.
- (iii) Noted that a further Highways Update will be brought to the next meeting of this Committee.

**11/18 ON-STREET PARKING ENFORCEMENT COLLABORATION AND
CONSIDERATION OF ON-STREET PAY AND DISPLAY (EXECUTIVE
FUNCTION - FOR DECISION) [Item 11]**

Declarations of Interest: None

Officers attending: Ian Maguire (Corporate Director of Planning and Environmental Services, Runnymede Borough Council)

Petitions, Public Questions, Statements: None.

Member Discussion – key points:

The Corporate Director of Planning and Environmental Services introduced his report, the purpose of which was to give information on the collaborative work to date between Runnymede, Elmbridge and Spelthorne boroughs and the County Council on delivery of on-street parking enforcement, and to introduce a discussion on on-street pay and display. He explained that the situation was developing rapidly within the north-east Surrey cluster, with Elmbridge recently having moved to start looking at specific locations for on-street pay and display; Spelthorne, on the other hand, was currently resistant to this approach.

There followed a discussion with a variety of opinions expressed about the value of introducing pay and display enforcement, the effects it might have on retail footfall, possible alternative approaches and whether the focus should be cash- or resident-driven.

While the work that had gone into the report was recognised it was felt that further work was needed, firstly with county council officers to address the provision of clearer guidance on the enforcement policy, and secondly with Spelthorne and Elmbridge borough officers to ensure a collaborative and coordinated approach.

A proposal was put forward by Cllr Furey and seconded by Cllr Few, to defer the report until a later meeting within the current meetings cycle and for the new report to have a focus on Runnymede, its views and intentions, and its strength to carry the work forward with future conversations between Spelthorne and Elmbridge.

Resolved: [by 9 votes FOR to 2 AGAINST]

The Runnymede Joint Committee agreed to:

- i) **Defer the report to a future meeting**

12/18 COMMUNITY SAFETY FUNDING (EXECUTIVE FUNCTION - FOR DECISION) [Item 12]

Declarations of Interest: None

Officers attending: Gregory Yeoman, Partnership Committee Officer

Petitions, Public Questions, Statements: None.

Member Discussion – key points:

The Partnership Committee Officer outlined the projects that had been supported in 2017/18 with the £3000 available from the Community Safety Funding, namely Respect the Water, and Safe Drive Stay Alive. He reminded members that the same amount of funding was available for 2018/19, and stated that an application had been submitted by the Borough's Community Safety Officer in respect of the Junior Citizen event to be held in November.

Resolved:

The Joint Committee (Runnymede) agreed that:

(i) The committee's delegated community safety budget of £3000 for 2018/19 be retained by the Community Partnership Team, on behalf of the Joint Committee, and that the Community Safety Partnership and/or other local organisations be invited to submit proposals for funding that meet the criteria and principles set out at paragraph 2.4 of this report.

(ii) Authority be delegated to the Community Safety Manager, in consultation with the Chairman and Vice-Chairman of the Joint Committee, to authorise the expenditure of the community safety budget in accordance with the criteria and principles stated at paragraph 2.4 of this report.

(iii) The committee receives updates on the project(s) funded, the outcomes and the impact it has achieved.

13/18 MEMBERS' COMMUNITY ALLOCATION (FOR INFORMATION) [Item 13]

Declarations of Interest: None

Officers attending: None

Petitions, Public Questions, Statements: None

Member Discussion – key points:

The Chairman reminded members that Divisional Members each have £5000 available in 2018/19 to allocate towards local community organisations to help them deliver activities that benefit local residents. She welcomed the idea that Borough members can approach their County colleagues with suggestions of projects to support.

The Partnership Committee Officer agreed to circulate information on the application process.

14/18 REPRESENTATION ON TASK GROUPS AND EXTERNAL BODIES (EXECUTIVE FUNCTION - FOR DECISION) [Item 14]

Declarations of Interest: None

Officers attending: None

Petitions, Public Questions, Statements: None

Member Discussion – key points:

The Chairman noted the recommendation from the Borough that membership of the Parking Task Group and Resident Engagement Task Group be deferred in order to align with the review of member task and working groups being carried out at Runnymede. She further stressed the need for an active Parking Task Group.

Cllr Prescott confirmed that the new nominations would be ready in time for the next committee meeting, in September.

Resolved:

The Joint Committee (Runnymede) agreed:

- (i) The membership of the task groups and appointments to outside bodies, as detailed at paragraphs 2.1, 2.2, 2.4 and 2.6 and Appendix 1 of this report.
- (ii) Confirmation of the membership of the task groups detailed in paragraphs 2.3 and 2.5 is deferred until next formal committee meeting.

15/18 FORWARD PROGRAMME 2018/19 (FOR INFORMATION) [Item 15]

Declarations of Interest: None

Officers attending: None

Petitions, Public Questions, Statements: None

Member Discussion – key points:

The Chairman encouraged members to submit ideas to her of items that they would like to see on the agenda for future committee meetings, adding that it was important to include details of the purpose of any suggested reports rather than simply naming a topic.

Resolved:

It was agreed that the Place Shaping item listed under September 2018 would be deferred until the November meeting, with Paul Turrell replacing Ian Maguire as the officer responsible.

16/18 DATE OF NEXT MEETING (FOR INFORMATION) [Item 16]

The next meeting is scheduled for Wednesday 19th September 2018 at 7.00pm.

Meeting ended at: 9.20 pm

Chairman

This page is intentionally left blank